



2022 WINTER CONFERENCE VENDOR REGISTRATION DETAILS

January 18 – 20, 2022

Thank you for your interested in becoming a vendor at our 2022 Winter Conference, held at the Embassy Suites Loveland. We are thrilled to be meeting face-to-face again and our attendees are looking forward to seeing you at the vendor show.

The 2022 conference will take place January 17 – 21, 2022. The vendor show will take place on Wednesday, January 19th, and Thursday, January 20th, with load-in on Tuesday, January 18th. A basic outline of the vendor agenda is below. Please note that it is subject to change.

Date	Time	Agenda Item	Location
Tuesday, January 18 th	9:00 AM – 5:00 PM	Vendor Load-In	Front Range Ballroom
Wednesday, January 19 th	10:00 AM – 5:00 PM	Vendor Show	Front Range Ballroom
Wednesday, January 19 th	7:00 PM – 10:00 PM	Vendor Reception	Elderberry & Aspen Daisy
Thursday, January 20 th	10:00 AM – 12:00 PM	Vendor Show	Front Range Ballroom
Thursday, January 20 th	12:00 PM – 1:30 PM	Lunch with Sheriffs	Elderberry & Aspen Daisy
Thursday, January 20 th	12:00 PM – 3:00 PM	Vendor Load-Out	Front Range Ballroom

Vendor registration deadline is December 10th, all payments due December 17th.

The Exhibit booth Package includes:

- (1) 8'x8' booth
- Pipe/drape
- (1) 6' skirted table with tablecloth
- (2) padded chairs
- (1) wastebasket with daily removal
- Set-up and teardown labor
- Listing and contact information in the Exhibitor Directory
- (1) representative badge
- Lunch for (1) on Thursday, January 20th
- Admission for (1) to the Vendor Reception on Wednesday, January 19th

There is a finite number of booths available. If you are interested in participating, please do not wait to register!

1 8'x8' booth package	\$700.00
Additional representatives (above 1 person/booth)	\$50.00 per additional representative

If you are bringing vehicles to display, you must purchase three booths per vehicle. If you would like a booth in addition to displaying a vehicle, you must purchase a minimum of four booths. Vehicle load-in will take place

Tuesday morning, January 18th. We strongly recommend bringing vehicles to the Embassy Suites on Monday, January 17th so they are ready to go on Tuesday morning. Parking is free to those associated with the vendor show.

Star Trek

We hope you will consider participating in our Star Trek program. Each conference attendee will receive a card to be marked as they visit the booths of CSOC Business Members. CSOC will provide signage signifying each member's level (Gold, Silver, or Bronze) to help attendees identify participating booths. If you are already a business member and your dues are current, you will be automatically enrolled in Star Trek when you register as a vendor. If you are not already a business member and would like to participate in Star Trek, please [click here](#) to become a CSOC Business Member. Membership dues must be paid by December 17th to participate.

Please bring a unique stamp or small sticker with you to mark the trek cards presented at your booth.

Participating attendees will earn a valuable prize based on the tier they qualify for, provided by CSOC.

Tier 1: attendees must visit all gold booths

Tier 2: attendees must visit all gold booths and 75% of silver booths

Tier 3: attendees must visit all gold booths, 75% of silver booths, and 50% of bronze booths

Hotel Reservations

Please [click here](#) to make your hotel reservation. If you do not use the link to book your room(s), you will not receive the discounted group rate of \$142.00/night + tax. Parking and guest room internet are complimentary throughout your stay.

Sponsorships

Please [click here](#) to review sponsorship opportunities for the 2022 Winter Conference.

Cancellation Policy

All cancellations must be submitted in writing to Molly Thomas at mthomas@csoc.org by December 10th to receive a full refund, less a \$50.00 administration fee. Cancellations after December 10th will not receive a refund unless the booth space is resold.

Next Steps

Once you have completed the registration form, you will receive a confirmation email with a copy of your responses. Additional information such as booth assignments, and a detailed agenda will be sent out in December.

Contact Information

If you have any questions about the vendor show, or need to update your registration, please contact Molly Thomas, at mthomas@csoc.org, or (720) 344-2750.

Thank you for your support, we look forward to seeing you in Loveland!